



## **Pine Prairie High School FBLA**

*1557 Speedy  
Campbell Dr  
Ville Platte LA 70586  
Phone: (337) 599-2300  
Fax: (337) 599-2003*

TO: District VI FBLA Chapters  
FROM: Cort Fuller- District VI Vice President  
DATE: January 11, 2018  
SUBJECT: District VI LEADERSHIP CONFERENCE – FEB. 1, 2018

Our District VI Leadership Conference will be held on Thursday, February 1, 2018 at The Cajundome Conference & Convention Center. Please refer to the chapter guidelines as there are several changes and new competitive events to consider as students prepare for the both the district and state conference. I look forward to seeing you at the district conference and I wish all competitors the best of luck. I also encourage each of you to consider running a qualified candidate for District Vice President or another state office.

Registration materials are now online and can be located on the Louisiana FBLA website at <http://lafbla.org>. Also online is a tentative schedule of events and a tentative adviser assignment schedule. To insert the information into the template provided for district registration, open the file in Microsoft Excel and immediately save the file to your computer. Click on the instruction's tab and follow the directions given. Enter your registrations online at [lafbla.org](http://lafbla.org) by clicking on the District VI link.

Attention: It is important that your registration information is accurate and timely as changes have been made concerning making changes to competitors as follows:

1. Changes in competitive events entries for the district conference may be made only up to the late registration date.
2. No substitutes and/or additions will be allowed after the late registration date or on site for any individual written exams, interviews, or speaking events.
3. New on site competitive event entries will **not** be allowed.
4. Changes for team events will only be allowed with the permission of the State Adviser. If you need to make a change, you must go straight to the State HQ upon arrival at district.

After emailing your registration form, mail a copy of your registration form and check payable to Pine Prairie High School FBLA to:

Jala Bergeron  
*Business Teacher*  
*Pine Prairie High School FBLA*  
1557 Speedy Campbell Dr  
Ville Platte LA 70586

Due dates for this year are established and provided below. These are the dates that items

are to be in hand -- not in the mail.

**Regular Registration:** Collect \$15 per person attending the district conference. Send a printed copy of the registration forms, along with a check made payable to Pine Prairie High School FBLA. Also, your school check must include the \$25 chapter fee (plaque donation). Everything must be received on or before December 19, 2017 to qualify as regular registration.

**Late Registration:** Collect \$20 per person attending the district conference. Send a printed copy of the registration form, along with a check made payable to Pine Prairie High FBLA. Also, your school check must include the \$25 chapter fee. Everything must be received on or before January 13, 2018. Registration after January 13, 2018 must be done on-site and competitors cannot be added.

**On-site Registration:** Collect \$25 per person and bring a printed copy of the registration forms, along with a check made payable to Pine Prairie High FBLA. Also, your school check must include the \$25 chapter fee. Remember, students will **NOT** be allowed to register for competitive events after the late registration deadline.

**Packet Pick-Up:** Packets may be picked up by an adviser beginning at 7:30 a.m. Also, all advisers will be able to schedule speaking and interview events at that time. There will be **no** refunds for the conference registration. Only students who have paid state and national dues will be allowed to participate.

**Candidates for Office:** Anyone planning to run for District VI Vice President must submit an officer application to the State Adviser, Ms. Lisa Deen, on or before January 12, 2018. The Officer Application and FBLA Officer Code of Conduct forms are available online. Applications are to be emailed to Ms. Lisa at [stateadviser@lafbla.org](mailto:stateadviser@lafbla.org) with the subject heading District VI officer candidate application.

**Conflict Testing:** Advisers, please make sure that conflict test times are used only when absolutely necessary. Conflict testing is only for members who actually have a conflict with another event. Please list the competitor's name and the event to be taken at the conflict test time on the registration form. By helping us with this we should be able to have enough conflict tests ready at the test site and be able to start on time. As we will have two testing times, conflicts should be limited.

**Scholarship Money:** Scholarship money from the Louisiana State Chapter is offered to select events at both the district and state conference. At district conferences, the first place winners in Mr. FBL, Ms. FBL, and the Parliamentary Procedure Team will receive \$100.

At the state conference, the Louisiana state chapter will award \$1000 to the first place winners at the State Conference in Mr. FBL, Ms. FBL, and the Parliamentary Procedure Team. An award of \$500 will be given to the first place winners in Richard D. Clanton Memorial Award and the Entrepreneurship Team. An award of \$500 will also be given to the first, second, and third place winners at the state conference in Who's Who in Louisiana FBLA. The first place winner in Who's Who in Louisiana FBLA who attends the NLC will receive financial assistance equal to the cost of the trip for a quad room. Additional awards may be announced later.

**OTHER IMPORTANT INFORMATION CONCERNING DISTRICT:**

- A student may compete in only two events.
- Advisers must designate “A,” “B,” and “C,” contestants alphabetically in those contests where multiple contestants will be taking a written test.
- All members of the Current Events team must take the written test during the first testing session. This test will not be re-administered - no conflict testing is allowed. Only members who take the test may compete in the oral event on stage (no substitutions).
- The Parliamentary Procedure team must take the test together at the same time.
- The following collaborative events require that members must take the test at the same time: Banking and Financial Systems, Business Ethics, Emerging Business Issues, Entrepreneurship, Global Business, Hospitality Management, Marketing, and Sports and Entertainment Management. With the exception of Current Events, if it is not possible for team members to take the test at the regular scheduled time, they may take it at Conflicting Test time, but they must take it together.
- Mr. FBL, Ms. FBL, Job Interview, Impromptu Speaking, Intro to Public Speaking, and Public Speaking contestants are required to schedule their event time at registration. Times for these events will be limited to the first time slots this year based on the number of participants, so plan accordingly for any possible conflicts.
- All students must provide their own sharpened #2 pencils for completing the answer sheets for the machine-graded tests. Read guidelines and remind students who can use calculators that they must provide their own and that they must be cordless.
- Please review all competitive event guidelines for any special instructions (example: grade level stipulations for some contests). Also, please ensure that all students are dressed appropriately on conference day. If students do not meet the dress code given, they may be disqualified. Students must adhere to the dress code for all conference activities including the awards ceremony. Award winners must be properly dressed in order to receive plaques on stage.
- All advisers and chaperones in attendance should be registered along with your students. Registration forms will not be processed if there is no adviser or designated person in charge registered.
- Bus drivers are asked to drop students off in front of the Conference Center and then park the bus in the lot next to the Cajundome with a FBLA sign posted in the front windshield.
- Lunch is available for all judges and for state officers and their adviser in the carpeted area located on the 1st floor of the conference center
- As a reminder to all advisers and FBLA members - cell phones must be turned off during general sessions. Cell phones are not permitted in testing areas.
- Any school needing to leave early should do so before the awards ceremony or during a break in the program. Please do not leave in the middle of a presentation. If you must, please, be professional and have your members sit in the rear of the exhibit hall to minimize the disruption.

If you have any questions, or we can be of help to you in anyway, please do not hesitate to contact my adviser, Ms. Jala Bergeron, at (337) 546-5956. You may also email my adviser at [jala.bergeron@epsb.com](mailto:jala.bergeron@epsb.com)